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www.msot.mb.ca

Your Success Matters ... here is how MSOT can assist you in independent practice.

Private Practice Directory

MSOT produces 4 directories: Complete, Services for Adults, Services for Children, Return to work & Ergonomic Services.

Directories provide information to the public and others about member practices. Subscribers must be MSOT members and must be an owner/operator of an occupational therapy private practice. The cost of being listed in MSOT directories is \$75.00 per year. The directories are updated annually at the time of MSOT membership renewal (June/July) and can be amended at any time.

Private Practice Group

The Private Practice Group is an email list used to connect to those in independent practice. Emails are sent from the MSOT office in an anonymous manner so that MSOT members who are speculating about embarking on independent practice can be a part of the Private Practice Group without making this known until the OT is ready to do so. This connection allows you to hear about events and information that may be useful to your practice and your business.

There is no cost to MSOT members to being included in this Private Practice Group.

Privacy Policies

The Manitoba Ombudsman oversees compliance with the Personal Health Information Act (PHIA) which requires that those in independent practice have written privacy policies regardless of the size of practice.

enabling ability



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To support the MSOT members in independent practice to meet this PHIA and COTM requirement, MSOT hired a consultant to develop ten policies and a number of forms.

The “Privacy Kit” is available to MSOT members at a cost of \$300.00. For more information, contact msot@msot.mb.ca

Private Practice Symposiums

The aim of the spring and fall symposiums is to focus on a topic of significant practice or business interest to Private Practice Group members. Other items of interest are included in a brief business meeting portion of the afternoon.

There is no cost associated with participating in the symposium. In most cases symposium coordinators seek speakers who are willing to provide information without charge. Participants simply pay for lunch which is arranged in order to have a venue that is secured at no cost.

Past topics have included:

- ✓ “Understanding how to keep more money in your business;”
- ✓ “Complaint Proofing your Practice;” ☐ “Privacy and Confidentiality – Understanding PHIA;” ☐ “Standards of OT Assessments”
- ✓ “Clarifying GST . . . sorting out the confusion.” Private Practice Resources

MSOT has a number of reference materials available to members (primarily from the Canadian Association of Occupational Therapists) in MSOT’s lending library.

Included in these resources is: ***Businesses in Clinical Practice: How to Get There from Here*** by Hopkins-Rosseel and Roulston. Published by the Canadian Association of Occupational Therapists.



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Private Practice Guideline

MSOT has developed a guide to assist MSOT members exploring independent practice. This 2012 document has been developed with the significant efforts of two subsequent pairs of students in the Master of OT program at the University of Manitoba as part of their Independent Study. Minor amendments, at the request of the Private Practice Group, were made in 2016.

To obtain a copy please contact the office at msot@msot.mb.ca

Insurance Lobby

The MSOT OT & the Workplace Committee developed templates of letters for your clients to send to their health insurance companies to lobby for improved benefits. They are available to MSOT members in the Member's Portal area. These letters complement the campaign CAOT launched which looks to employers and insurance providers to modify extended health benefits or flex health benefit plans to include coverage for critical services provided to clients by occupational therapists.