



Annual General Meeting

Thursday, October 10th, 2019





- * Welcome
- * Introduction of 2018-2019 Board of Directors



2018-2019 Board of Directors: Officers

- * President: Esther Hawn
- * President-Elect: Randi Vandale
- * Treasurer: Sara DePottie
- * Secretary: Kale Lutomsky
- * Coordinator of Member Services: Lana Hochman

2018-2019

Board of Directors: Board Directors

- * Current Affairs/Professional Advocacy: Naomi Hatherly & Katrina McKenty
- * Special Events: Robyn Taylor & Laura Durling
- * Public Relations: Lindsay Clendenan
- * Awards and Nominations: Maxine Schon
- * Professional Development: Ali Jansen & Kaitlin Lewandoski

2018-2019

Board of Directors: Corresponding Members and Key Positions

- * MSOT Research Fund: Deepak Joshi
- * Newsletter Editor: Jessica Parshotam
- * Website Editor: Jayson Bennet
- * Student Representatives: Cassie Friesen & Jenny Parisian
- * CAOT Board Director: Lisa Diamond-Burchuk



1.0 Opening Remarks

- * Review of AGM Package
- * Volunteer Scrutineers

2.0 Acceptance of Agenda

- * Additions or changes from the floor

3.0 Rules of Meeting

- * Motion to use the Rules of Meetings as distributed in accordance with our by-laws for this meeting

4.0 Approval of Minutes

- * The Minutes from the AGM held October 16, 2018 were provided in the AGM packages
- * Additions or Corrections?
- * Motion to approve the minutes of the October 16, 2018 Annual General Meeting

5.0 President's Report



6.0 Treasurer's Report

- * Annual Financial Review 2018 – 2019
- * 2019-2020 Projected Budget
- * Approval of the Auditor

Annual Financial Review 2018-2019

	Projected	Actual
Income	\$39,990.00	\$70,783.93 (Adjusted = \$40,460.68)
Expenses	\$41,335.00	\$40,856.68
Difference	-\$1,345.00	-\$996

Proposed Budget Revenue

Income	
Membership Fees	\$30,000.00
Interest Income	\$250.00
Advertising	\$1,800.00
PPG Directory	\$1,300.00
Merchandise: Mugs, Post-it notes/Other	\$0.00
Sponsorship	\$1,200.00
Event Income: Conferences / Ticket Sales	\$1,000.00
Other	\$500.00
Total Projected Revenue:	\$36,050.00

Proposed Budget Expenses

Board & Committee: (Meeting expenses, travel, board recognition & development)	\$3,500.00
Compensation: (Wages, Source deductions, Registration/Financial, Office/Reception, EO Advisory)	\$16,372.44
Member Services: (Advocacy & Promotion, Awards, Events, MSOTRF, Practice Support, Website, Online registration)	\$10,840.00
Office & Administration: (Insurance, Internet/Phone, Postage & Printing, Professional Fees, Rent, Software, Supplies)	\$7,004.00
Total Projected Expenses:	\$37,716.44

Proposed Budget Summary

Total Projected Revenue:	\$36,050.00
Total Projected Expenses:	\$37,716.44
Projected Deficit:	-\$1,666.44

Recommendations

- * Accept the 2018-2019 Financial Report as Provided
- * Accept the 2019-2020 Projected Budget as presented
- * OnBuisness be retained as the accountant for MSOT for the fiscal year 2019-2020
- * Membership fees remain unchanged for the 2020-2021 fiscal year

7.0 Officers' & Standing Committee Reports

- * Member Services
- * Public Relations
- * Professional Development
- * Awards and Nominations
- * Current Affairs/Professional Advocacy
- * Special Events
- * MSOTRF
- * *Motion to accept all standing committee reports as circulated*



8.0 Presentation of Certificates of Appreciation

All Board Directors have contributed their time, energy, and leadership to the Manitoba Society of Occupational Therapists

Nominations for the 2019-2020 Board of Directors

- * Awards and Nominations: Carmen Taylor & Carrie Mandryk
- * MSOTRF: Jessica Snure & Daureen Nacario
- * Co-chair Current Affairs: Nic Ducheminsky

Nominations for the 2019-2020 Board of Directors Vacancies

- * Secretary
- * Chair & Co-chair Special Events
- * Chair & Co-chair Public Relations

2019-2020 Board of Director: Officers

- * President: Randi Vandale
- * President-Elect: Vacant
- * Treasurer: Sara DePottie
- * Secretary: Vacant

2019-2020 Board of Director: Board Directors

- * Current Affairs/Professional Advocacy: Naomi Hatherly & Nic Ducheminsky
- * Special Events: Vacant
- * Public Relations: Vacant
- * Awards & Nomination: Carmen Taylor & Carrie Mandryk
- * Professional Development: Ali Jansen & Kaitlin Lewandoski

2018-2019 Board of Director: Corresponding members and Key positions

- * MSOT Research Fund: Daureen Nacario & Jessica Snure
- * Newsletter Editor: Jessica Parshotam
- * Website Editor: Jayson Bennet
- * Student Representatives: Jennifer Parisian & Tatiana
- * CAOT Board Director: Lisa Diamond-Burchuk
- * Rural and Northern Connector: Ally Forrest

OT Merchandise



9.0 Other Business

- * No proposed by-law changes



THANK YOU

10.0 Adjournment

- * Meeting now adjourned
- * Thank you!